

Student representative policy



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Introduction

All student representation at Linnaeus University shall be based on the Linnaeus union's choices and principles. Linnaeus union's policy document regarding the appointment of student representatives is available to clarify the procedures used for the appointment of student representatives to the various preparatory/decision-making bodies at Linnaeus University.

Publication & Nomination council

Decision on calls regarding vacancies are taken by the Linnaeus Union's presidium in consultation with the student ombudsman. It is done through calls to educational associations and the service of information through other information channels.

Application

The right to apply to become a student representative belong to those who study at Linnaeus University. In the role as a student representative for the union, it is the students' opinions and aspects that are most important to convey to the university. It is not necessary to be a member of the Linnaeus union in order to apply as a student representative.

The application must be made in writing via the form "Become a Student Representative" on our webpage, and contain the person's name, contact details and study information. This application is then sent to the union to be processed.

Appointment

According to §7 of the Student Union Ordinance, it is the student union's task to appoint and dismiss those who are representatives of the students in preparatory/decision-making bodies within the university.

The Student Union Board of the Linnaeus Union decides on the appointment of student representatives, based on a proposal from the Linnaeus Union's presidium. The right to make decisions in the place of the student union board falls out according to the normal delegation order.

In the case of appointments and dismissals in cases with more nominations than seats, the presidium shall give reasons for any tenders.

If a student has been appointed for more than three years as a regular representative for a position, he should resign in favour of other applicants.

Term of office

The representatives' term of office when appointed by the Linnaeus union to their seats is for a one-year mandate. This period begins on the day the student is elected. It is possible to serve several terms as a student representative, but that the re-application and appointment takes place as the mandate nears its end.

Information to the applicants and the appointees

Applicants will be informed of what it means to be a student representative on behalf of the union. Those appointed, as well as those not appointed, shall be notified of the decision as soon as possible. The assignment as a student representative is paid, and done so by the university. According to the Vice-

Chancellor's decision (Dnr: LNU 2016/4546-1.1), the minimum remuneration for meetings up to four hours shall be SEK 350 per meeting. For meetings where the net duration of the meeting exceeds four hours, SEK 700 shall be received per meeting. Remuneration to doctoral students for student representation is regulated in special guidelines. This decision applies to the preparatory/decision-making bodies according to Linnaeus University's organisation.

Clarification regarding student representation

According to the Ordinance of Higher Education, Chapter 2. §7, students have the right to be represented where decisions are prepared or made, which have an impact on the education or the students' situation.

Who is responsible?

The student representative placement system is governed by Chapter 1 & 2 of the Ordinance of higher education. Its content leads to a reasonable conclusion that it is in the interests of all parties to take responsibility for establishing a good and functioning representation in the bodies' at the university.

- It is in the students' interest and responsibility to be involved in influencing.
- It is the Linnaeus union's responsibility to ensure that the appointment procedure works.
- It is the university's responsibility to notify the Linnaeus union of the existing bodies and how many representatives are being sought. The union is responsible for making the information about these places available to the students.

Election and Candidacy

- As a student union, the Linnaeus union has a mandate to appoint and dismiss student representatives in accordance with the Student Union Ordinance §7.
- Election and by-election of student representatives takes place at the union board's meet during the current financial year.
- The application to become a student representative is done through our website and is submitted to the student and doctoral ombudsman at the Linnaeus union, and then decided upon by the Student Union Board.
- The term of office for student representative assignments is one year.
- Student representatives must reapply if they wish to retain their place in a specific body when their term ends. No one will be automatically re-elected unless they declare their interest for this.

At the Linnaeus union, the student and doctoral ombudsman is responsible for the administration of student representatives. The student ombudsman can be reached by e-mail: representant@linnek.se