

Policy for educational associations



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Introduction

According to Higher Education Ordinance chapter 4 §9 it is the responsibility of Linnaeus Union to conduct education monitoring, which means that Linnaeus Union is responsible to make sure that education monitoring is conducted at Linnaeus University.

Education monitoring shall be conducted on all parts of Linnaeus University. Education monitoring in university wide and faculty wide bodies is primarily conducted by representatives from Linnaeus Union board. Linnaeus Union has elected certain educational associations to ensure that education monitoring is also present closer to the educational environment. The purpose of these associations is thus to support Linnaeus Union in education monitoring on an institutional, programme and course level. They are also responsible for keeping themselves informed of the opinions of their represented student groups and be their voices toward the union and the university.

The purpose of this policy document is to clarify the education monitoring and quality ensuring work that Linnaeus Union and educational associations conduct together. This document describes both the responsibilities of Linnaeus Union as well as the responsibilities of the educational associations. This policy is based upon the agreement that is signed between these two parties. If the agreements change, then this document needs to be updated to ensure that it is still compatible with the agreement.

Responsibility of the associations

The educational associations shall actively be working with education monitoring relevant to their members needs and interests. This means that the associations together with Linnaeus Union shall work towards securing quality in their represented educations, this is done by:

- Ensuring that the association is representing all the educations stated by the agreement. This means making sure that the entire association is aware of which programs, educations or separate courses they are representing as well as establish a working system to reach out with information to their members and other affected people.
- Monitor the quality of the educations and make sure that any misunderstandings, injustices or other problems are brought to life. This is done by, among other things, actively working as student representatives in relevant organs of their faculty. Issues can be brought up by individual students or by the associations themselves and should primarily be brought up with programme responsible. In the case of bigger issues or questions the associations are urged to contact Linnaeus Union to handle the issue with consultation from the student and PhD ombudsman. The associations shall also keep up contact with Linnaeus Union and relevant parties of Linnaeus University in questions regarding education monitoring and student representation.
- Participate during Linnaeus Unions education committee meetings and regularly report what educational or environmental questions their associations are currently working with. Education responsible attends this meeting, alternatively another board member can attend.
- Assist Linnaeus Union in spreading information about subjects that are of interest for the association's members, for example information regarding student rights and responsibilities as well as what students can do to influence their education such as becoming a student representative.
- Offer help and support in educational or environmental questions relevant to the association's responsibilities, for example by handling simpler cases themselves or send questions onwards to Linnaeus Union student and PhD ombudsman.

- Keep their members informed of their work with education questions, environmental questions as well as the possibility to contact the associations with questions or issues.
- Share the contact information of their board members with Linnaeus Unions head of educational matters.
- The board is to be updated regarding student representation, vacant positions and different mission at Linnaeus University. This includes spreading information to their members and staying informed on how the process looks.

Aside from the above-mentioned responsibilities and the things mentioned in the agreement with Linnaeus Union, the associations are free to work for student influence together with any parties such as Linnaeus University, Linnaeus Union, other associations, the municipalities or others in society.

Responsibility of Linnaeus Union

Linnaeus Union also has responsibilities in line with the agreements with the associations. To support the associations in their work Linnaeus Union is responsible for:

- Regularly invite the associations to education committee meetings to promote collaboration in relevant educational or environmental questions.
- Regularly inform the associations of the work with education monitoring and quality ensuring that Linnaeus Union is part of both faculty and university wide.
- Be supporting, educational, and assist the educational associations as well as be available if there is need for individual meetings or guidance.
- Aside from the board education that in alignment with the agreement is held once per semester also host an education to inform the association boards regarding education monitoring as well as relevant documents.
- Be the voice of the educational associations in as many bodies as possible throughout Linnaeus University to ensure that the associations can influence their education and environment as much as possible.