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Linnaeus union Statutes



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1. The Linnaeus union's purpose and area of operation

The main purpose of the Linnaeus union is to advocate for and participate in the development of education and study conditions at the Linnaeus University.

The Union shall also promote its members studies and related activities in cooperation with the surrounding community.

The Linnaeus union is apolitically and religiously independent organization.

2. Fiscal year and accounting year

The fiscal and accounting year of the Linnaeus union runs from July 1 to June 30.

3. Membership

A member is one who has paid the fee for the period.

The right to membership is granted to those who study at the Linnaeus University.

The membership fee is determined by the annual meeting.

Following a written application from a member, it is the board's responsibility to grant withdrawal from membership. The board shall decide how much of the paid membership fee shall be refunded.

Paid membership fees are non-refundable.

If a member intentionally acts against the purpose of the Linnaeus union or otherwise undermines the organization, the board may expel that member from the union.

4. Member meetings

Member meetings are the highest decision-making body of the Linnaeus union. Member meetings are open unless the meeting decides otherwise.

Members may submit motions to the member meeting, which must be received by the board at least twenty-one (21) days before the meeting.

Each year, at least four (4) regular member meetings must be called, one (1) of which shall be the annual meeting. The board determines the time and place of the member meeting. Notice shall be given to the members no later than twenty-eight (28) days before the meeting.

The agenda and documents for the member meeting must be communicated to the members at least ten (10) days before the meeting.

If one (1) percent of the members, three-quarters (3/4) of the board, the accounting auditor, or all operational auditors request in writing, the board shall call for an extraordinary



member meeting. The extraordinary member meeting may only address the matter that prompted the call.

Each member meeting must offer an open question period.

The election of two (2) adjusters and vote counters shall take place at each member meeting.

The minutes from the member meeting shall be adjusted by the meeting chair and designated adjusters and shall be posted on the association's official website no later than twenty-one (21) days after the meeting.

For a member meeting to be quorate, twenty (20) voting members must be present.

To have the right to speak, propose, and vote at a member meeting, the membership fee for the day of the meeting must be paid.

Sitting board members do not have voting rights at the member meeting.

Outgoing Board members do not have voting rights when liability is being reviewed.

4.1 Second Regular Member Meeting in the Spring Semester (Annual meeting).

The second regular member meeting in the spring semester is designated as the annual meeting and shall be held before the end of May. In addition to the instructions in §4, the annual meeting shall also address the following points:

- Decision on membership fees for the upcoming fiscal year
- Decide on the budget for the upcoming fiscal year
- Decide on the operational plan for the upcoming fiscal year
- Election of the three (3) operational auditors for the upcoming fiscal year
- Election of one (1) regular accounting auditor and an alternate for the same for the upcoming fiscal year
- Election of the meeting presidium consisting of one (1) meeting chair, one (1) vice chair, and one (1) meeting secretary for the upcoming fiscal year
- The right to appoint student representatives will be delegated to the board for the upcoming fiscal year
- Inform about the election of the Linnaeus union board
- Appoint a nominations committee



4.2 First Regular Member Meeting in the Autumn Semester

The first regular member meeting in the autumn semester shall be held before October 15 and shall additionally address the following points besides the instructions in §4:

- Establish the organizational plan for the upcoming fiscal year

4.3 Secondary Regular Member Meeting in the Autumn Semester

The secondary regular member meeting in the autumn semester shall be held before December 15 and shall additionally address the following points besides the instructions in §4:

- Review of the outgoing board's discharge from liability. Outgoing board members may not vote when liability is being reviewed
- Reports from the auditors
- The board's operational report for the previous fiscal year
- Decision on the balance sheet and income statement for the previous fiscal year
- Decide on the distribution of the fiscal year's surplus or coverage of any loss
- Decide on the size of the board for the upcoming fiscal year
- Decide on the board's positions and any significant placements

4.4 First Regular Member Meeting in the Spring Semester

The first regular member meeting in the spring semester shall be held before the end of February and shall additionally address the following points besides the instructions in §4:

- Decide on opinion documents
- Decide on policy documents
- The board's report on the work with the Linnaeus union core values



5. Board

The board's term of office runs from July 1 to June 30.

The board is the highest decision-making body of the Linnaeus union between member meetings. The board shall ensure that the statutes of the Linnaeus union are followed.

The board is responsible for:

- Promoting that the Linnaeus union fulfills its purpose
- Planning, leading, and distributing work within the organization
- Holding employer responsibility
- Confirming decisions made by the board's presidium
- Managing and administering the organization's funds
- Preparing member meetings
- Drafting proposals for the budget, membership fee, and operational plan for the next fiscal year
- Execute decisions made by the member meeting
- Presenting a report to the members on its activities as well as the income and balance statements
- Appointing authorized signatories for the fiscal year
- Appointing shareholder representatives for the fiscal year
- Submitting propositions to the member meeting
- Processing motions submitted to the member meeting
- Managing and administering the organization's funds
- Managing securities trading and placement of any surplus liquidity

5.1 Meetings of the Board

Attendance and speaking rights belong to the board members and the operational and accounting auditors of the Linnaeus union.

Only board members have voting rights.

The board is quorate if at least half of its members are present.

In the case of a tie, the opinion supported by the meeting chair shall prevail, except in the case of personal elections, where a lottery shall be conducted.

The chair is responsible for the notice of the board meeting.



Meetings may be held no earlier than five (5) days after the notice has reached the board members.

Meeting documents must be provided to the members no later than three (3) days before the meeting.

Matters that the board member wants to address at a board meeting must be submitted to the chair no later than five (5) days before the scheduled meeting.

Matters not on the agenda may be handled at the request of at least half of the present board members

Board meetings must be minuted and published on the association's website after adjustment, as far as it is compatible with the General Data Protection Regulation (GDPR).

In the situations where the board must make a decision within a very short time frame and therefore cannot call for an extraordinary board meeting, the matter may be handled Per Capsulam. A Per Capsulam decision is valid if more than two-thirds (2/3) of the board votes yes. Decisions made under this paragraph shall be reported at the board's next regular meeting.

6. Elections

Eligible to vote in elections for positions of trust in the Linnaeus union is every member who has paid the membership fee. The membership fee must be paid at least 48 hours before the end of the union election if the student wishes to participate in the voting link.

Members of the Linnaeus union are eligible for positions of trust.

Full-time positions require demonstrated proficiency in the Swedish language at a C1 level according to the European Language Framework.

The candidates' language skills will be assessed by the nominations committee during interviews.

In elections, all available positions must be opposed to vacancies.

All board positions require that the candidates can physically attend work locally.

6.1 Election to the Board

Elections to the board are conducted through direct voting by the Linnaeus union eligible members. Each member has one (1) vote per member to be elected to the board.

The election must be concluded no later than seven (7) days before the annual meeting.

Only members of the Linnaeus union are eligible for the board.



6.2 Election of Meeting Presidium

At the annual meeting, a meeting presidium consisting of one (1) meeting chair, one (1) vice chair, and one (1) meeting secretary will be elected for the upcoming fiscal year. All members of the meeting presidium must be fluent proficiency in both Swedish and English, in speech and writing.

6.3 Nominations Committee

Only members of the Linnaeus union with demonstrated proficiency in Swedish are eligible for the nominations committee.

All interviews for the presidium will be conducted in Swedish.

The nominations committee consists of a maximum of five (5) members. The nominations committee shall appoint a convening member.

The nominations committee is responsible for preparing the election of the board members. The nominations committee is also responsible for preparing the election of the meeting presidium.

The nominations committee is responsible for preparing any by-elections. Members of the nominations committee are not eligible for the board of the meeting presidium.

The term of office for the nominations committee runs from the annual meeting until the next annual meeting.

6.4 Auditors

Anyone is eligible to be an operational auditor for the Linnaeus union. At the annual meeting, up to three (3) operational auditors will be elected.

At the annual meeting, one (1) authorized accounting auditor will be elected.

6.5 By-Elections

If the board is not fully constituted, by-elections shall be held at the next member meeting.

If the meeting presidium is not fully constituted, by-elections shall be held at the next member meeting if deemed necessary.

If the nominations committee is not fully constituted, by-elections shall be held at the next member meeting if deemed necessary.

Auditors may be filled as needed at the next member meeting. Present members have the right vote in by-elections.



7. Vote of No Confidence

One (1) percent of the members, or all operational auditors, or the board's presidium in consultation with the accounting auditor may raise a question of a vote of no confidence must be submitted at least twenty-one (21) days before the member meeting to be addresses, and votes shall be cast by secret ballot.

If the vote of no confidence is supported by two-thirds (2/3) of the votes cast, the board member is relieved of their duties.

Decision on the vote of no confidence shall be considered immediately adjusted in the minutes. A vote of no confidence can only be raised against a board member who has taken office.

8. Statutes

For a statutory amendment to be valid, it requires that two (2) consecutive regular member meetings approved the decision with two-thirds (2/3) majority.

To take effect, the statutory amendment requires a decision from the board of Linnaeus University. The board has precedence in interpretation when disagreements regarding the interpretation of the statutes arise.

9. Dissolution

Beslut om upplösning av Linnékårens ska fattas av två (2) på varandra följande ordinarie årsmöten. Beslutet ska fattas med två tredjedelars (2/3) majoritet.

Vid upplösning av Linnékårens skall tillgångar fonderas och förvaltas av Linnéuniversitetet till dess att en ny studentkår bildas.

Decisions regarding the dissolution of the Linnaeus union must be made by two (2) consecutive regular annual meetings. The decision must be made by two-thirds (2/3) majority. Upon dissolution of the Linnaeus union, assets shall be endowed and managed by Linnaeus University until a new student union is formed

